

**Janice K. Brewer**  
Governor

**Bryan Martyn**  
Executive Director



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**Vanessa Hickman**, State Land Commissioner

**Minutes of Public Meeting**  
**THE OFF-HIGHWAY VEHICLE ADVISORY GROUP (OHVAG)**  
**of**  
**THE ARIZONA STATE PARKS BOARD**

**CALL TO ORDER**

Antle, meeting called to order April 26, 2013 at 12:38 PM at the BLM-Arizona State Office, One North Central Building, Phoenix, Arizona

**INTRODUCTION OF MEMBERS AND STAFF**

Rebecca Antle, Vice Chair  
Thomas McArthur, Coconino Trail Riders  
Bill Nash, Maricopa County  
David Moore, Rocky Mountain Elk Foundation  
Jeff Prince, Arizona State Parks  
Joy Hernbrode, Arizona Attorney General's Office  
Kent Enis, Arizona State Parks  
Absent: Don French and Pete Pfeifer

Quorum achieved.

Antle moves ahead to Reports item D2 to allow the OHV Ambassador leadership to present their report.

**REPORTS**

Chris Gammage & Marge Dwyer present the OHV Ambassador Annual Report to OHVAG verbally. Hard copies were sent to OHVAG for their records.

**Accomplishments:**

- 86 events throughout the state
- 1834 volunteer hours, valued at \$39,192
- 31,432 vehicle miles donated by volunteers
- 2 Training Events  
2/20/13 - Tucson - 18 people trained  
October 2012 - Peoria - Ridenow
- 2 agency lead trainings - PNF & Ridenow - leadership development
- Know Before You Go dealership outreach program described
- Coconino National Forest - multiple meet and greets & MVUM distribution
- Middle Gila Canyons - multiple on the ground work days
- Table Mesa Outreach - March 2013- Annual cleanup removed 4 roll off containers of trash

- Sand and Water Show at Havasu - October 2013 - outreach to get more volunteers
- Ranch and Landowner Meeting with Game and Fish

Mandatory Training is down to 6 hours, hope to get it down to a 1/2 day

OHVA Leadership now provides the following instead of contracting out:

- 1st Aid/CPR on a separate day
- Vehicle training (ASI, MSF, ROVA) on a separate day
- Blood Borne Pathogens/Hazmat and vehicle safety hope to be delivered via ASP online training modules

Antle asks if we can offer 1st Aid/CPR training for OHV Clubs/groups. Chris says there will be a small cost thru Medic 1st Aid. Prince warns that we must be careful in obligating Gammages time, as it must be used for OHVA related efforts.

Paul Katz, Arizona Attorney General's office steps in for Joy, who leaves the meeting.

Antle - Expresses thanks for the detailed reports and financials

Moore - Everything seems reasonable

OHVA Leadership concludes their report and exits the meeting

Antle returns to agenda section C

### **C. ACTION ITEMS**

#### **1. Approve Minutes from the February 22, 2013 OHVAG meeting.** (at 17 minutes)

Nash moves, McArthur 2nds. No comments or changes. Motion carries.

#### **2. Approve Minutes from the November 2, 2012 OHVAG meeting.**(at 18 minutes)

McArthur moves, Antle 2nds. No comments or changes. Motion carries.

#### **3. OHVAG will appoint a new Chair and Vice Chair** (at 19 minutes)

McArthur nominates Rebecca Antle as Chair, Nash seconds. Motion carries.

Antle nominates Bill Nash as Vice Chair, McArthur seconds. Motion carries.

Discussion about OHVAG member recruitment is brought up. Prince describes the current member terms, available positions, and ASP's upcoming recruitment for the next year. OHVAG asks questions pertaining to timing of recruitment, return of past members, and availability of counties.

#### **4. OHVAG Will Review Statewide OHV Program Budget for FY2014.**

Jeff Prince verbally presents Arizona State Parks Statewide OHV Program Budget for FY2014. Prince refers to attachments included with the agenda related to the budget. Prince makes a statement about the current state of affairs with the OHV Program and the vision for the future.

Major discussion items are presented in summary format as follows. (at 25 minutes)

Past programs are highlighted (attachment C4a) and notes budget reductions per OHVAG's past comments and Prince's analysis of past program performance. Prince states the reason OHVA budget has been reduced is due to new changes to the program that will require we have 15 volunteers recruited and trained before funding expansion units. Additionally, Marge Dwyer's contracted position with the BLM will be eliminated at the end of the Federal Fiscal year and moved to Arizona State Parks. ASP will absorb Dwyer's responsibilities until a position at ASP is created. This position will be filled by competitive process and could be full time hire, seasonal hire, or by contract.

OHVAG expresses support for modifications to the OHVA program as described.

Prince states that while the OHVA program has been reduced in this budget, we are expecting expansion along the Colorado River and perhaps rebooting the Coconino OHVA if volunteers materialize. Cost savings are realized on these potential expansions because ASP has two surplus trailers due to the termination of the CREC OHVA program and one trailer that was shared between Prescott and Coconino.

Marketing budget was reduced from \$50,000 to \$5,000 because ASP cancelled a contract with PRfect Media and ASP staff absorbed the responsibility for producing the OHV Newsletter and related website marketing efforts per the PRfect Media contract. Prince states that additional marketing efforts not related to the PRfect Media contract will be described by a separate budget item. OHVAG expresses support for ASP's OHV Newsletter and efforts.

Inhouse Projects was \$50,000 last year. The purpose of this item is for the development of new programs, incidental materials, protective equipment, printing, and miscellaneous expenses that crop up related to program development. This was reduced to \$25,000 and will primarily be used to supply our MSF Dirtbike School training, printing, and incidentals to run the development of new program elements.

New Programs (at 33 minutes)

Online Mapping application/GIS - most public requested items

McArthur asks if this is related to the ASP Trails App. Prince states this is separate due to the fact that the ASP Trails App is not accurate enough for backcountry OHV navigation. The ASP Trails App developer stated a accuracy of 300 meters or 900 feet.

This tool could allow ASP to work with local clubs to feed data upstream to the land managers to get trails added to the inventories and help create new legal routes. Prince describes the value of a robust GIS system as a central repository for all the user data and assist ASP with tracking trail development statewide.

Nash asks how the public will be made aware of new trails being open. Antle expresses how AZOHVC was supposed to help in these efforts but has not been effective. Prince states that ASP will be known as the place to get trail information statewide. Antle says a big marketing push will be required to get the word out once its developed. Nash states that OHVA should hold grand openings of new trails to raise awareness. Antle suggests sending mass emails to notify clubs and organizations of trail openings. Nash states his support for this GIS sytems and states not doing it is not an option.

#### Marketing Program

Director Martyn would like to advertise what the program is accomplishing and the what the sticker money goes for in an effort to increase sticker sales. Nash would like an outline of the marketing plan, Antle agrees. Prince states that this is the Director's idea and it is a placeholder. We may or may not use it, but we need to put it in the budget to develop a marketing plan.

OHVAG had no further questions about program related expenses.

#### Capital Expenditures (at 59 minutes)

Prince explains the need for aquiring vehicles, trailers, and related equipment to support outreach efforts.

#### Trail Construction Program (at 1hour 4 minutes)

Antle-With as many trails that have been closed, do we need equipment to build Trails?

McArthur-describes the need for tools and equipment as relatated to Kelly Canyon and other projects around Flagstaff. Expresses support for equipment program because it will help support trail building across the state.

Prince - met with TRS and FS for southern Arizona trail development. Expresses that new trails can be added after Travel Management.

NASH - I would rather see this money spent one time and get equipment that will be used rather multiple times and have it sit around.

Antle-Asks questions about implementation of the loaner program.

Prince - Equipment gets taken to a location and then moved to trail construction event by partners rather than ASP moving it each time. The partner then stores and moves the equipment as required for their events. Parks takes the responsibility to move the equipment from partner to partner.

Nash - Who is responsible for theft and damage

Prince - We will work with AG's office to develop a suitable agreement like a rental agreement to cover that.

McArthur - I like it, it's just moving forward!

Prince - Programs like this will help deal with declining Federal budgets and ability to get projects done. I envision that ASP OHV, down the road, will become like an enterprise system modeled after Idaho or Utah to help get work done on Federal lands. It will probably start under a contractor model and eventually grow to staff providing services.

Grant Programs (at 1 hour 17 minutes)

OHVAG expresses support for Grants Program as proposed

(at 1 hour 21 minutes) Katz-We may want to, after a grant is awarded, but before we sign the contract, to have the boots on the ground to incorporated, where needed, a special provision in a particular grant contract to make sure that A and B get done as opposed to the more generic form of contract. Get the boots on the ground, to make sure, and while promised and on paper, its feasible both economically and physically.

Amendment to budget (at 1 hour 29 minutes)

Prince asks for amendment to budget due to accidental omission - Requests reducing the OHV Projects Grants by \$100,000 and allocate that amount to an OHV trail user survey to support the 2015 Trails Plan and a future OHV Economic Impact Survey. The Economic Impact Survey should be completed once every ten years to keep data up to date.

(at 1 hour 31 minutes) Prince brings attention to Director Martyn honoring his commitment to stop using \$692,000 of OHV money for ASP operations.

(at 1 hour 34 minutes)

**McArthur moves to approve the budget as discussed with the addition of up to \$100,000 to be used for the OHV Trail User Survey. Nash seconds. Motion carries.**

**Report-Parks Board Actions on OHVAG Items** (at 1 hour 35 minutes)

Prince reports that the ASP Board approved the grants as selected by OHVAG at the last board meeting.

**Report-OHV Program** (at 1 hour 37 minutes)

Prince-OHV Newsletter reports on monthly accomplishments so OHVAG and public may track what the ASP OHV Program is accomplishing. Trail Talk program has been successful, recent dual sport ride resulted in two emails of support sent to Bryan. Internet forums are being used to spread our message and correct misinformation. ASP intends on using the Kelly Canyon Motorized Project as a model to take to Southern Arizona to increase community participation and trail development. This next year is all about acquiring the necessary resources, getting the community input, and taking the community support to accomplish things.

Nash-ASP OHV Program needs a facebook page

Prince agrees and says he will develop it.

**CALL TO THE PUBLIC**(at 1 hour 41 minutes)

No public was present to make comment.

**CALL FOR FUTURE AGENDA ITEMS**(at 1 hour 42 minutes)

- McArthur-Provide more information about the \$250,000 marketing plan
- Antle-Discuss Trail Designation in terms of difficulty rating
- Antle-Provide agencies examples of good grant projects to encourage them to apply.
- Nash-Provide private groups examples of good grant project to encourage them to apply.
- Prince-envision a portfolio of case studies that demonstrate successful grant projects

**TIME AND PLACE OF 2013 OHVAG MEETINGS**(at 1 hour 49 minutes)

Flagstaff vicinity approved for next meeting. Prince will find venue and suggests an OHVAG inspection of the Kelly Motorized Project on Saturday June 22nd in conjunction with the Coconino Trail Riders trail day. Unanimous approval.

**ADJOURNMENT** (at 1 hour 52 minutes)

Antle calls for adjournment, Unanimous approval. Meeting adjourned 2:30 PM